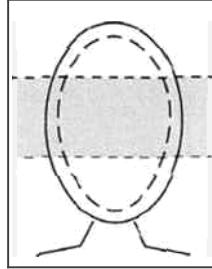


## Annexure - I

### **Acceptable Photograph Guide:**

- Photo should have full face (from top of hair to bottom on chin), The image should have face prominently visible (80% of the image) with both ears visible.
- Able to fit into the template given below, with the eyes positioned in the shaded area.



- 1) Eyes open, center head within frame whereby the head faces the camera directly. looking straight at camera. clearly visible and close to camera.
- 2) The background should be a plain white or off-white background
- 3) Photo should not be Blur/with dim/improper light/over exposed/shadows on face.
- 4) The photo-print should be clear undamaged (not torn, creased or marked)
- 5) Photo with Gaps/Hats, Mask and dark glasses not permitted.
- 6i No sunglasses or tinted spectacles, and no hair across the eyes.

Format: - jpg 8 bit.

Size: - Minimum 8 KB and maximum 50KB

Dimensions: - 100(Width) x 120(Height) pixel Only} .

### **Acceptable Signature Guide:**

- I) The applicant has to sign on white paper and with Black Ink pen and scan it as image
- II) Sign image should be horizontal and clearly visible.

Format :- jpg 8 bit.

Size :- Minimum 8KB and maximum 50KB

Dimensions :- 140(Width) x 60(Height) pixel only}.

### **Acceptable Photo ID Guide:**

- I) ID proof to be submitted should be clear readable and verifiable..
- II) Photo Id image should be horizontal and clearly visible.

Format :- jpg 8 bit,

Size :- Minimum 8KB and maximum 300KB

Dimensions :- 400( width) x 420(Height) pixel only .

### **Note:-**

Photo/Signature will be printed on the ID card. Admit card 'Hall ticket. Certificate etc . Please ensure that the Photo/Signature is clear and verifiable. If the image/s are unclear the application may be rejected by the institute.

## Annexure - II

### Sample of Photos/Signature/Photo ID

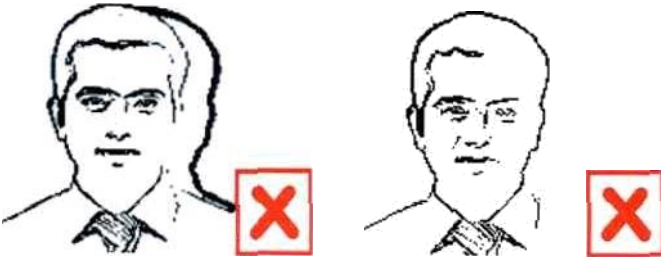
1) Valid Photograph - Sample



Given below are Invalid Photograph - Sample



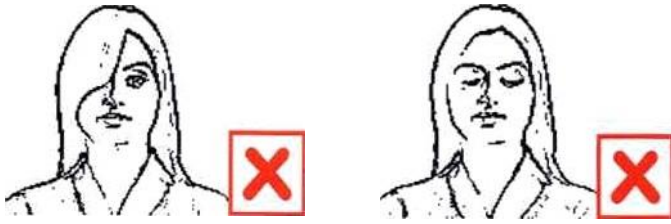
Distracting background / not centered



Distracting/Background shaw dozy/washed out colour/Pixelated



Looking away / Dark Glass/Tinted Glass



Hare across eyes/ Eyes closed



Faced Covered/looking away/across face/wearing cap



Face covered with mask/selfie/ phot with different postures/ Very Small image

2) **Valid Signature - Sample**



**Given below are Invalid Signature - Sample**



Signature not horizontal/inverted/very small image /dark background

3) **Valid photo ID - Sample**



**Invalid Photo ID - Sample**



ID not clear/Very Small



Compressed Image/Truncated ID

